



**SSA#34 – Advisory Commission Meeting**  
**February 17, 2009, 3:30 pm**  
**Combined Insurance, 1<sup>st</sup> Floor**  
**5050 N. Broadway, Chicago, Illinois**

**Minutes**

Commissioners Present:

Terry Tuohy (President), Steve Milford (Vice President), David Rettker (Treasurer), Margaret Haywood (Secretary), Chip Long, Jenny Martin, Warren Preis

Commissioners Absent:

Tom Cameron, Eric Cheng, Chuck Lawrence, Mitch Schneider

Others in attendance:

Wally Rozak, SSA #34 Administrator

Meeting called to order at 3:38 pm.

- I. **Public Input:** There was no public input.
- II. **Review of Minutes:** from the January meeting were approved unanimously. Moved Preis, seconded by Rettker.
- III. **Contact Sheets:** Wally asked everyone to confirm that their contact information was correct.
- IV. **Program Updates:**
  - a. Snow removal – During a two-week period all of the snow that had been on the ground melted yielding trash that had been trapped in the snow. Cleanslate reported that they collected 100 bags of trash per weekend day to clean it up. The average number of bags for a weekend day is about 70. As per the existing contract, Rozak will extend the coverage for \$2,400 per occurrence of snow over 2 inches until May 1. The Commission reaffirmed that Uptown United staff will authorize such per occurrence snow removal at their discretion.
  - b. Rozak will look into how often the Commission is required to rebid contracts, e.g. are multiyear contracts with vendors allowed and to what degree?
  - c. Security – Milford has not yet been able to get a quote from his security camera people for the SSA to coordinate group purchasing.

- V. Finance Update:** A financial statement was distributed.
- a. Only \$7,500 in tax receipts were received in January. The first installment of property tax payments expected in 2009 is due in early March. Rozak stated that he is unclear at this point how the economic situation will affect future tax collection for the SSA.
  - b. Tuohy pointed out that expenses spike in the winter because of snow removal.
  - c. A request for proposals for the audit went out and there have been four responses. The same auditor that was used for the past two years came back with a \$2,000 quote. The next lowest was \$4,785. There was a discussion about how long it was acceptable to use the same auditor and the consensus was that three years was okay, but we should find a new one after that. Milford suggested that Wally find out who the other SSAs use.

**VI. 2009 Budget and Workplan:**

- a. A draft of the 2010 budget is due April and the final budget is due July.
- b. Rozak needs to adjust the insurance line in the current budget. lower rate than expected.
- c. There was a discussion about holiday decorations. Some segments of the community were unhappy with last fall's decision to not have holiday decorations. However, there was strong feeling on the committee that money should be saved for projects with greater potential impact. Tuohy suggested taking \$9,000 from holiday decorations to put into streetscaping for next year.
- d. Long asked what the Broadway streetscaping will look like. Broadway between Leland and Montrose will be finished in 2010. The SSA will have responsibility for maintaining the streetscaping once it is done.
- e. Rozak announced that there will be a meeting on April 1, from 12:00 to 2:30 at the Wild Pug of the constituent parts of Uptown United: Business Partners, Community Partners and Development Partners. The Commissioners were encouraged to attend. The topic will be how to create a positive message and promote communication among the constituent parts and with the community at large.
- f. Rozak also said that there will be a security vendor fair on April 30, either at the Bridgeview Bank or at the Aragon. He asked for \$300 to be allocated from safety seminars to support the event. Long moved to authorize the expense, which was seconded by Milford and passed unanimously.

**VII. Old Business:**

- a. Christie Hahn (Business Partners) and Rozak have been trying to keep up with reporting graffiti -- tagging in particular -- that has been going on recently.
- b. Nominations for Commission - Alderman Shiller has scheduled a meeting with nominee Marco Morales to complete the process of nominating him for the SSA Commission.
- c. Rozak and Joyce Dugan met with the organization Public Allies to talk about getting a dedicated intern or "Ally" to work with Uptown United and the schools on a litter-free zone project. Rozak & Dugan are exploring grant opportunities to cover the stipend of \$15,000 - \$16,000.

**VIII. New Business:**

- a. Jenny Martin said that there needs to be a no loitering sign for the Asian Village Parking Lot operated by the Vietnamese Association of Illinois on Winthrop just north of Argyle. Rozak will approach the Vietnamese Association, which owns the lot.
- b. Rozak ordered 10 more dog waste bags dispensers to be placed at various locations within the SSA boundaries.

**IX. Adjournment:**

- a. Rettker moved to adjourn, seconded by Tuohy, and passed unanimously at 4:44pm.